

MEMORANDUM OF ASSOCIATION
MANDI SAKSHARTA EVUM JAN VIKAS SAMITI (MSJVS)

1	Name of the Society	:-	“Mandi Saksharta Evum Jan Vikas Samiti” (MSJVS).
2	Registered and head office of the Society/ Samiti	:-	Sauli Khadd, Mandi Town, Tehsil Sadar, District Mandi (H.P.) -175001
3	Area of operation	:-	District Mandi of Himachal Pradesh.
4	Objects of the Society/ Samiti :-		

1. **The objectives of Mandi Saksharta Evum Jan Vikas Samiti are as under:-**

- i. To undertake mass awareness campaign for literacy, Education, Health, Sanitation, Environment and peoples development in Distt. Mandi of Himachal Pradesh.
- ii. To work for creating awareness about National Unity , Social Justice, Liberty, Equality, Fraternity, Democracy, Secularism and Socialism through print and electronic media in District Mandi of Himachal Pradesh.
- iii. To organize training programmes, camps and seminars for the social and economic betterment of the people.
- iv. To collaborate with Governmental and non-governmental agencies, elected representatives, trade unions, social workers, students, youth, mass and community based organizations to pool the available resources for the purpose of peoples empowerment especially women, SC/ST, OBC, minorities and other poor and weaker sections of the Society.

To prepare and publish books and periodicals for neo-literates and literates to disseminate information to the people at the grass root level.

To undertake and conduct fresh surveys where needed for collection of information and data on problems affecting social & economic development.



Deputy Commissioner
Mandi District Mandi

Additional Deputy Commissioner
Mandi District Mandi (H. P.)

Secretary,
Mandi Saksharta Evum
Jan Vikas Samiti

9. **Functions of the Office Bearers member**

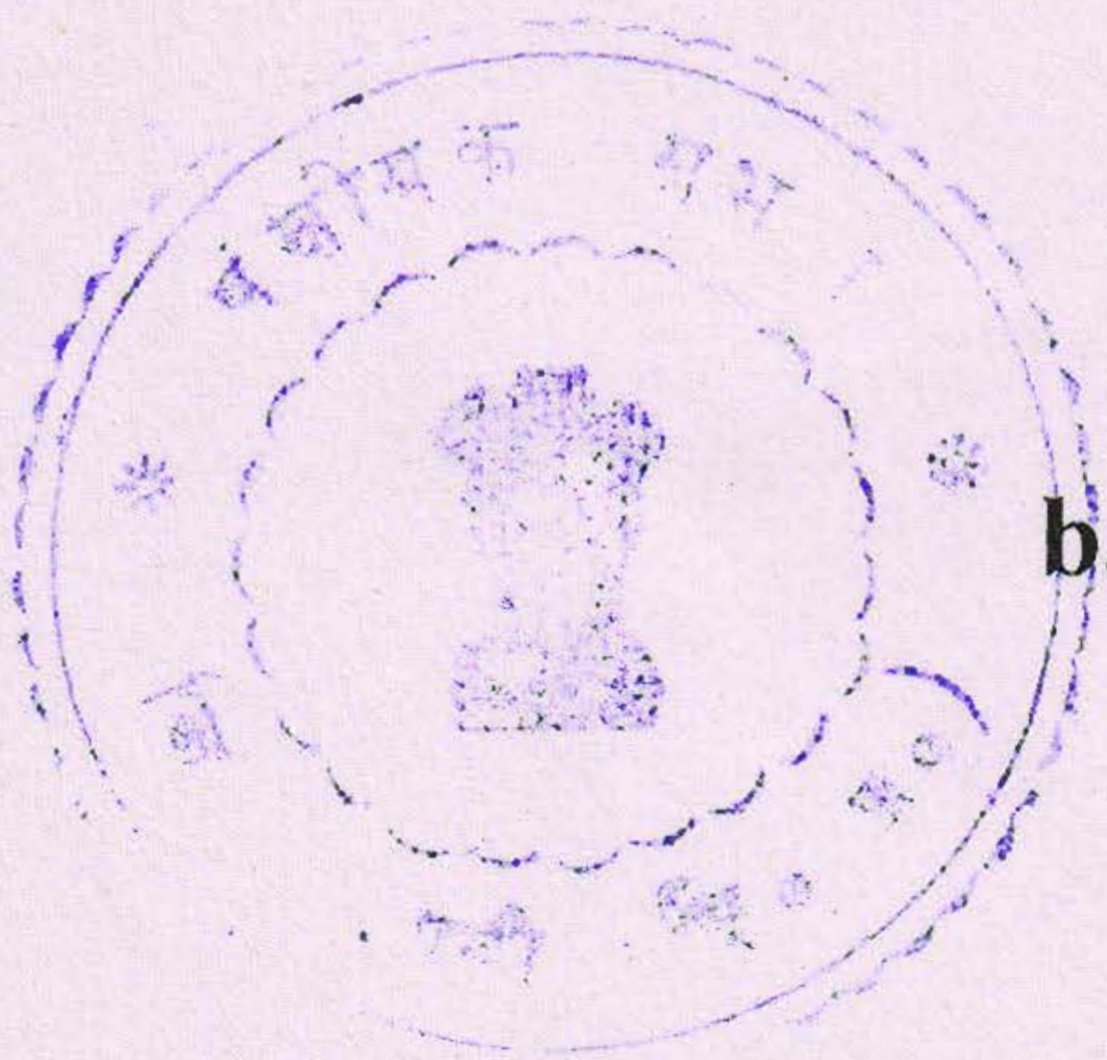
The functions and powers of the Office Bearers shall be as follow:-

a. Chairman:-

- i. He/She shall whenever present, preside over the Secretariat/Governing Council, General Body Meetings and special General Body Meetings of the Samiti.
- ii. He/She shall co-ordinate the efforts of the various Secretariat/Governing Council Members for Development of the Samiti.
- iii. He/ She shall take decisions in consultation with the Secretariat members of the Samiti on all such matters as he anticipates and will get the approval of the Governing Council and which in his opinion are sufficiently urgent and call for use of such power. All such decisions shall, however, be referred to the Governing Council/General Body for ratification in the next meeting.
- iv. In case equal votes for and against on a particular issue /decision, the Chairman shall exercise his vote.
- v. The Chairman may direct the Secretary to call a special meeting at a short notice in case of emergency.
- vi. The Chairman shall be the sole and absolute authority to judge the validity of vote cast by members in Secretarial, General Body Meeting and Governing Council Meetings.

b. Co-Chairman

- i. Co-chairman will function on behalf of the chairman. He/she shall execute and monitor the day to day functioning of the samiti.
- ii. He/ she shall monitor the implementation of decisions taken by the Secretariat, General Council and General Body.



W.V.
Deputy Commissioner
Mandi District Mandi

Asst.
Additional Deputy Commissioner
Mandi District Mandi (H. P.)
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Secretary,
Mandi Shaksharta Evum
Jan Vikas Samiti

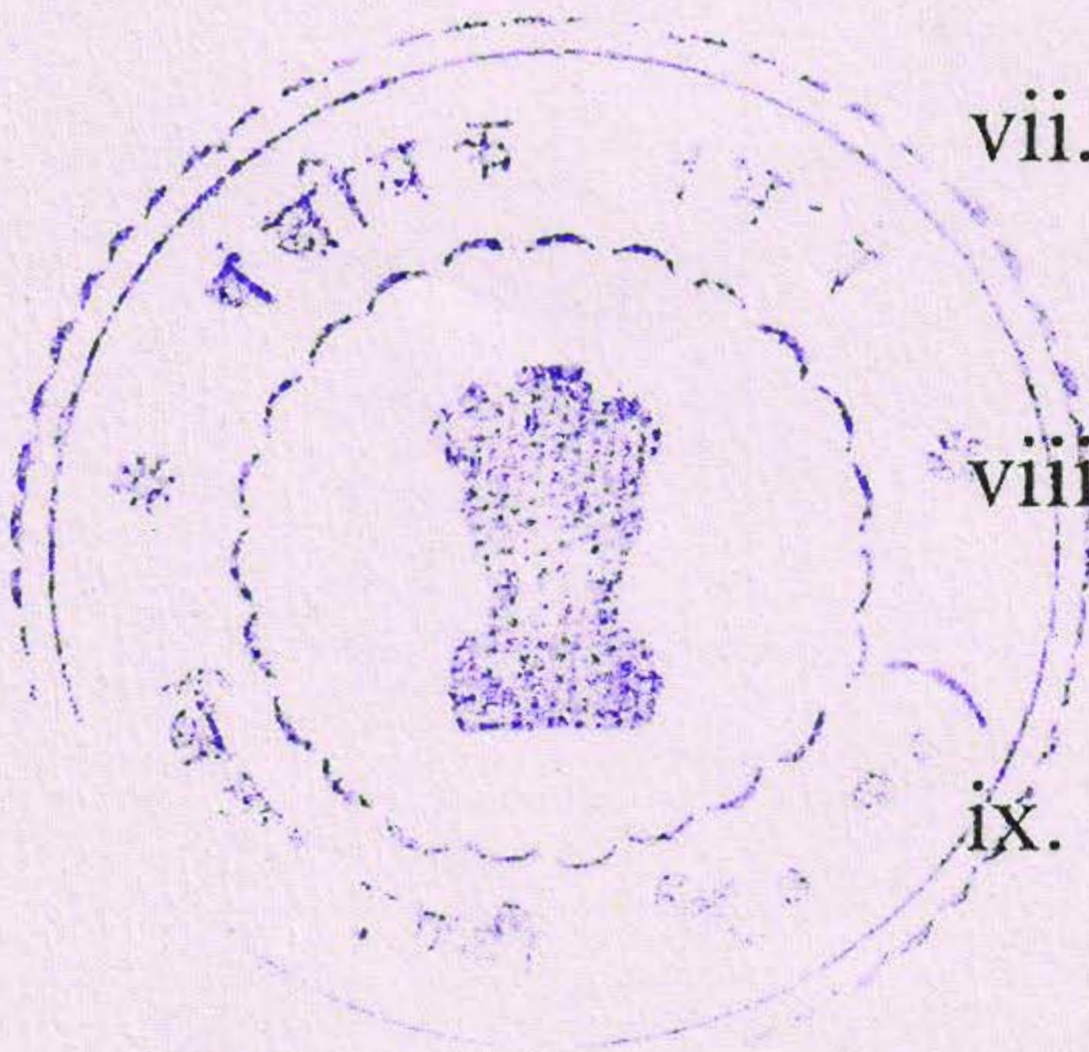
- iii. In the absence of Chairman he/ she will exercise all power and privileges of Chairman.

C. Vice- Chairman

Vice Chairman of the Samiti shall function on behalf of the Chairman/ Co- Chairman and exercise all powers and privileges of the Chairman/Co- chairman in his/ her absence.

d. Secretary

- i. The Secretary shall be responsible for the day to day management of the affairs of the Samiti subject to the directions and decisions of the Samiti
- ii. He/She shall be responsible for management of staff and give them appropriate instructions.
- iii. He/ She shall verify all bills.
- iv. He/She shall prepare the minutes of the meeting and circulate to the all concerned members.
- v. He / She shall prepare and present the report in the governing council and general body meeting of the Samiti.
- vi. He/She shall be responsible for co-coordinating with other societies of the same nature and do his/ her best to enable the Samiti to achieve its aims and objectives.
- vii. He/She shall convene the meetings of the Secretariat/ Governing Council, Annual General Meeting and Extraordinary Meetings.
- viii. He/She shall sign all deeds and documents on behalf of the samiti according to the decision of the Governing Council.
- ix. In case of litigation, the Samiti shall sue and be sued in the name of the Secretary.
- x. Any document or proceedings requiring authentication by the Samiti shall be signed by the Secretary.



W.L.
Deputy Commissioner
Mandi District Mandi

Adi
Additional Deputy Commissioner
Mandi District Mandi (H. P.)

Secretary
Mandi Shakshara Evam
Jan Vikas Samiti

E. Treasurer

- i. He/ She shall keep and exercise over all control on the funds of the Samiti and manage them properly within the policies laid down by the Governing Council & General Body.
- ii. He/She shall prepare the annual balance sheets and statement of accounts, get them audited and present in the general meeting for approval.
- iii. He/ She shall take assistance of accountant and Cashier to prepare and finalize the annual accounts of the samiti.

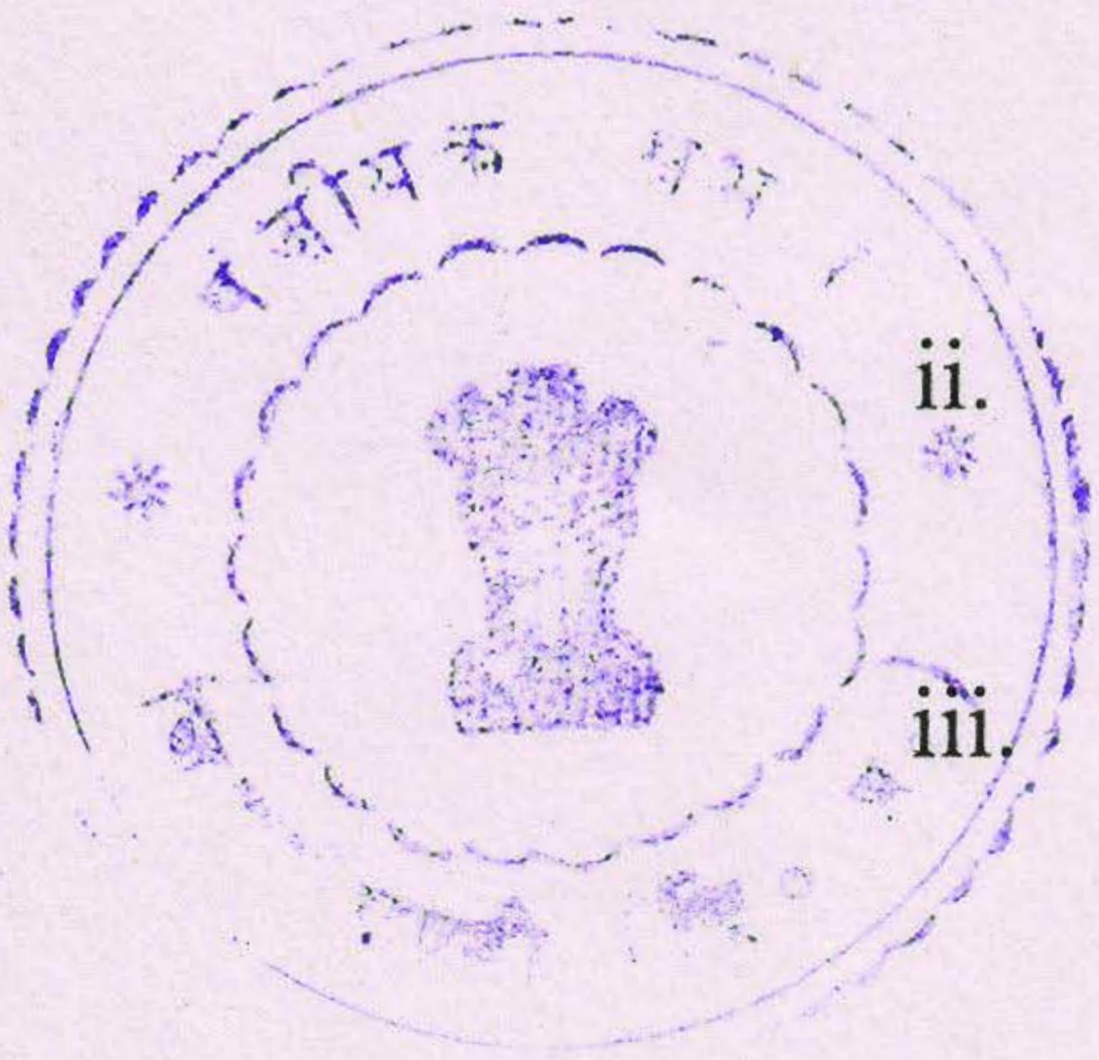
10. Bank Account operations:

The Bank Accounts of the Samiti will be operated jointly by two of the following office bearers:-

- i. Chairman/Co- Chairman/Vice -chairman.
- ii. Secretary.
- iii.. Treasurer.

11. Facility to Members:

- i. The members shall be entitled to a rebate of 25% on all priced item i.e. Publications, magazine, periodicals and other sale able item prepared by the samiti.
- ii. They shall have free facility of the samiti library and guest house facility during samiti work.
- iii. The institutional and advisory board members shall also be the entitled for the above mentioned (1&2) facilities.



[Signature]
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12. **Accounts :-**

The Governing Council shall arrange for the proper maintenance of accounts with respect to:-

- i. All sums of money received and expended by the samiti and the matters in respect of which receipts and expenditure take place:
- ii. All sales and purchase of goods by the Samiti and,
- iii. The assets and liabilities of the Samiti.

13. **Inspection of account by members:**


The books of accounts and other books and papers of the Samiti shall be open for inspection by any member of the Samiti during the working hours with prior notice of at least 7 days and approval of the Secretary.


14. **Audit:**

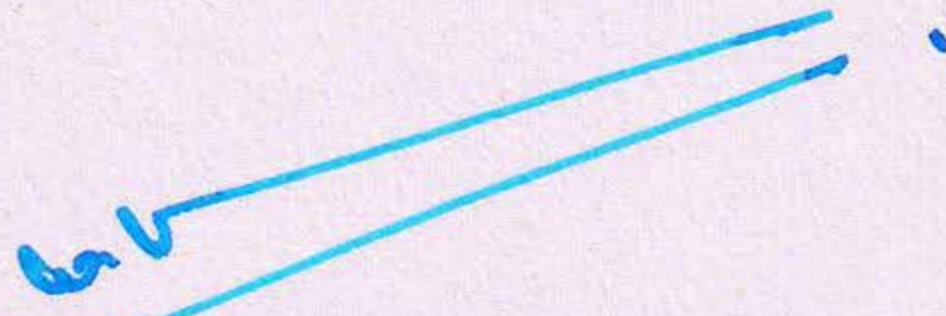
- i. A qualified and competent Chartered Accountant shall be appointed as Auditor of the Samiti at its annual general meeting and he shall audit the accounts of the Samiti for the ensuing year.
- ii. The auditor of the Samiti shall have access to the books of accounts of the Samitis vouchers and shall be entitled to require such information and explanation as he/ she may think necessary for performing his/ her duties as auditor.
- iii. Governing Council shall constitute a internal auditing group within the general body members of the Samiti..

15. **Meetings:**

The Secretariat members meeting shall be held within interval of Governing Council meeting and General Body Meeting shall be held not later than six months after the closing of the accounts for the accounting year. At least 15 days notice will be given for such a meeting. The Governing Council


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Secretary,
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Jan Vikas Samiti


Deputy Commissioner
Mandi District Mandi

meetings shall be held once in three months and General Body Meeting will be held twice in a year.

16. Quorum of Meetings

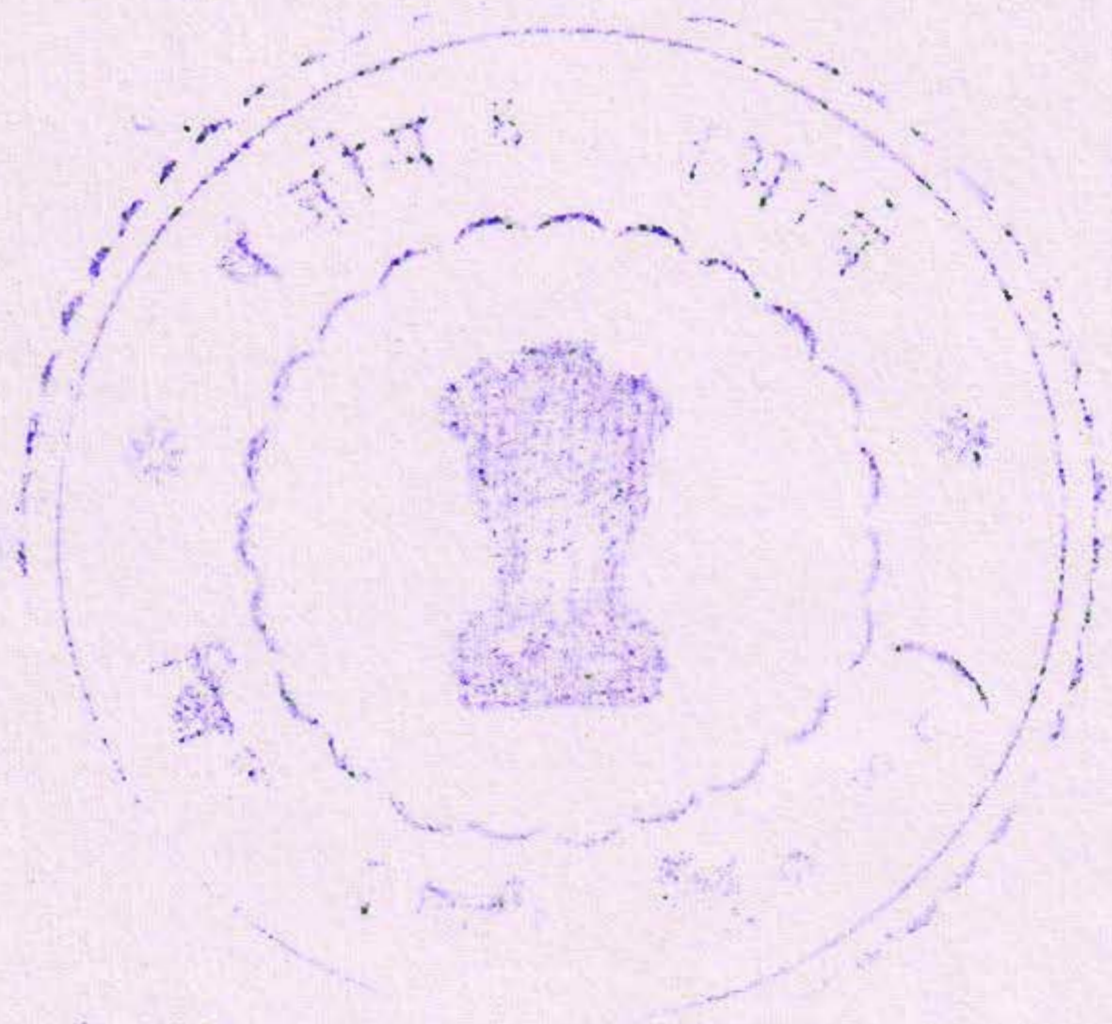
One third number of total members shall form the quorum for General Body and Governing Council Meetings.

17. Proceeding of Meetings.

The proceeding of the General Body Meeting shall be recorded in the minute's book and will be circulated to all the members within 15 days after the meeting.

18. The business to be transacted in the general body meeting shall be as follows:-

- a. Reading of the Notice convening the meeting.
- b. Confirmation of the minutes of the previous general body or governing council meeting and of the extra ordinary meeting held after the previous Annual .General Body Meeting / Governing Council Meeting.
- c. Consideration of the report of the Governing Council.
- d. Adopt the statement of income and expenditure and the balance sheet for the year ending 31st March of the corresponding year.
- e. Consideration of the report of the auditors.
- f. Appointment of the auditors and fixing of their remuneration for the ensuing year.
- g. The election of the office bearers and member of the governing council provided their terms of office have expired.
- h. Any business or resolution proposed by the governing council.
- i. Any other business for which notice might have been given by a member.
- j.



3.5
Deputy Commissioner
Mandi District Mandi

AS
Additional Deputy Commissioner
District Mandi (H. P.)

[Signature]
Secretary,
Mandi Shaksharta Evum
Jan Vikas Samiti

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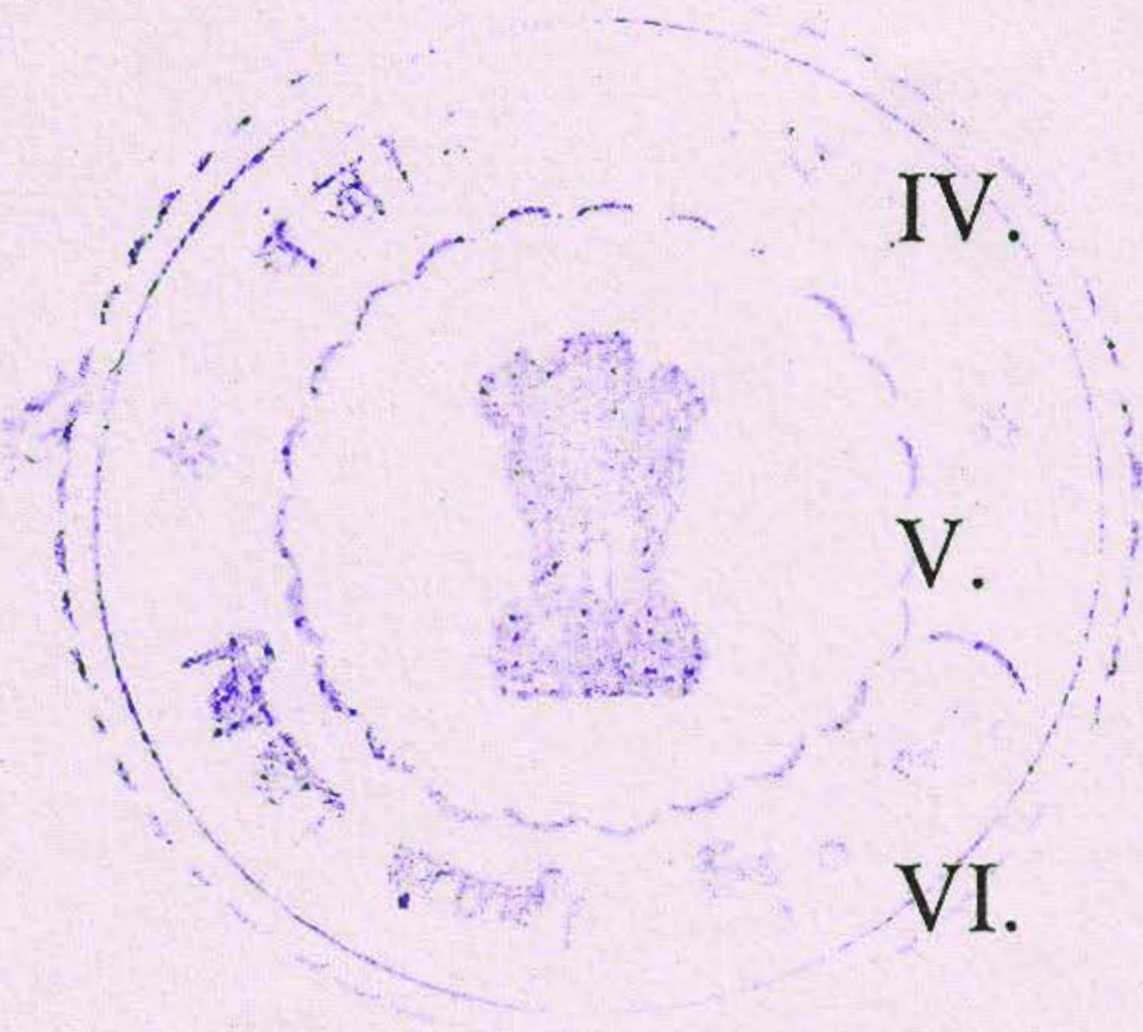
Special General Body Meeting:-

- i. Special General Body Meeting may be called by the Council on a requisition by 25% of the members for bringing any urgent matter before the members for their consideration.
- ii. At least fifteen days a notice must be given for such a meeting and the agenda will be circulated among the members.
- iii. No business other than that for which notice has been given shall be transacted in an extraordinary General Body Meeting.
- iv. One third of the total number of members shall form a quorum for the Special General Body Meetings.
- v. The proceedings for the Special General Meeting shall be recorded in the minute book.

20. Power and Function of the Governing Council:-

The management of the affairs of the Samiti shall be entrusted to and vested in the Governing Council which, subject to the provisions of the memorandum of Association shall have the powers:-

- I. To propose and executive detailed plans and programme for the enhancement of the Samiti and carry on its administration and management.
- II. To receive grants and contributions and act as custodian of the same for the promotion of the objectives of the Samiti.
- III. To prepare the budget estimates of the Samiti for each year and sanction expenditure within the limits of budget.
- IV. To prescribe and conduct course of studies, training and research in subjects of interest of the Samiti.
- V. To prescribe the rules and regulations for the admission of candidates for various courses of studies.
- VI. To appoint or employ temporarily or permanently, one person or group of persons who may be required for the purpose of the Samiti and to pay the wages, salaries or remunerations and allow them



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suitable perquisites and benefits of medical aid, housing, insurance, contributory fund and other facilities as may be decided by the samiti from time to time.


- VII. To co-operate with other organizations in the matter of education and development in the subjects and interest to the Samiti.
- VIII. To fill any vacancy occurring in the Governing Council from amongst the members of the Samiti eligible for election.
- IX. To enter into contracts on behalf on the Samiti and secure fulfillment of such contracts.
- X. To approve and admit persons who apply for membership.
- XI. The Governing Council shall meet as often as necessary but at least once in three months. Seven or one half of the members of the Council whichever is less, shall form a quorum of the meeting and seven days prior notice shall be given to the members for the meetings. The meeting of the council can also be called at a shorter notice if all the members of the Council are available to attend the meetings.
- XII. The council shall take necessary action including expulsion of any member behaving in a manner which is prejudicial to the interest of the Samiti.


21. Tenure of the Governing Council

- i. Secretariat member, governing council and governing body shall remain in the office for the period of three years.
- ii. He/ she can be re-elected to the same office or other office by the general body member after the expiry of the tenure.

22. Management of Endowments, Trust, etc; The Governing Council may accept the management of any endowment, trust or organization fund of subscription or donations provided that it is not accompanied by any condition in consistent or in conflict with the objects of the Samiti.


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23.

Funds of the Samiti:- The Funds of the Samiti will consist of the following;

- a. Fees and charges charged by the Society for Service rendered by it.
- b. Donations and contributions.
- c. Income and receipts form other sources.
- d. Grants from Central and State Governments, CSR funds other local bodies and international governmental and non-governmental organization.

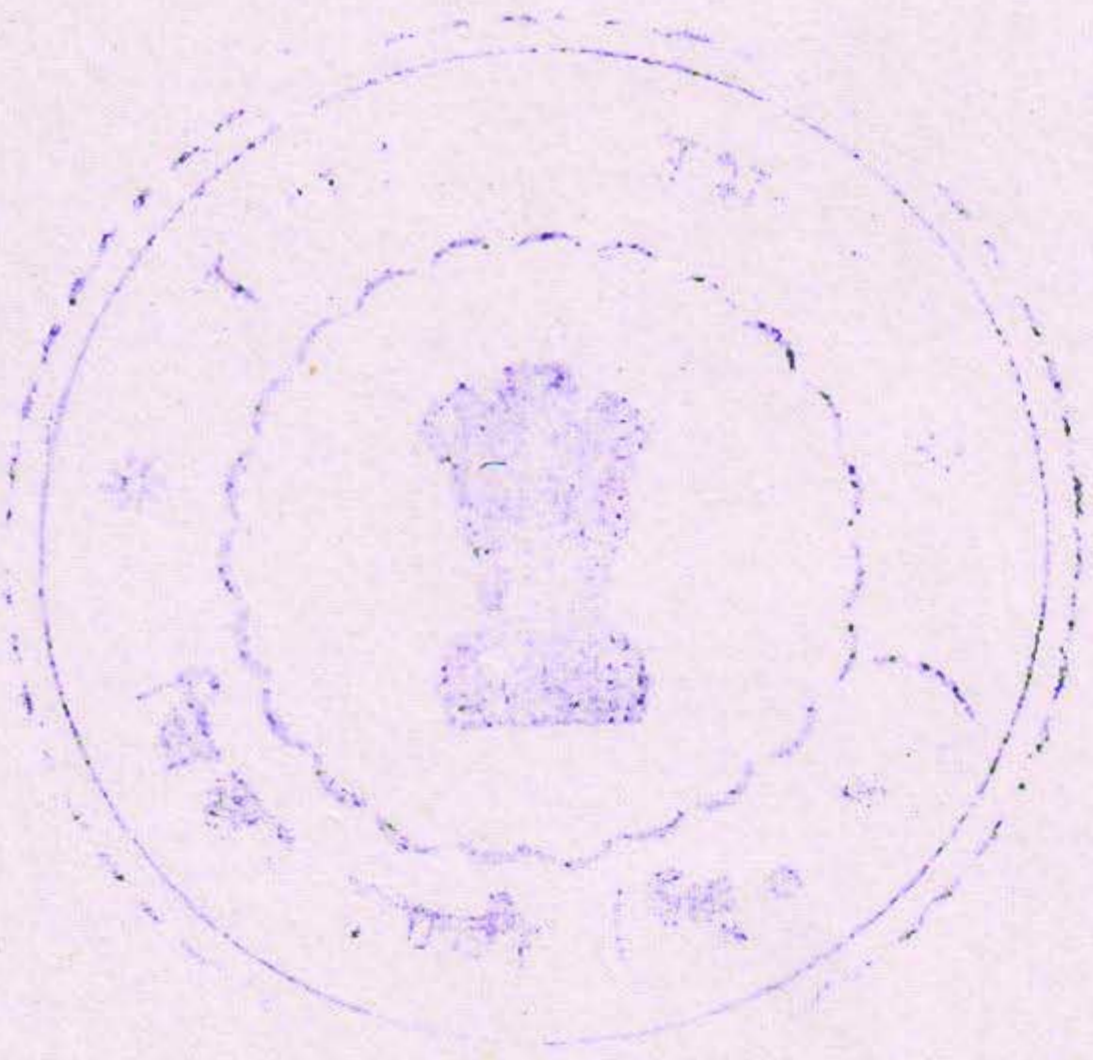
24.

Bye Law:- The Governing Council shall have powers to make such bye-laws as they deem fit for regulation of the business of the Samiti and with particular reference to the preparation and sanction of budget estimates, the sanctioning of expenditure, entering into contracts and investment of the funds of the Samiti.

25.

Amendment of the Rules:- In case it is deemed expedient the Samiti may alter extend or abridge the purpose for which the Samiti is established:

- a. If the Governing Council shall submit proposal for such alteration or extension or abridgement to the member of the Samiti.
- b. If the Secretary or the Chairman on having been authorized by the Governing Council convenes an extraordinary general meeting of the members of the Samiti for the consideration of the proposal.
- c. If such proposal be agreed to by three-fifth of the total members of the Samiti.
- d. In this clause provisions from (a) to (c) above are subject to the procedure laid down in section 9 of the societies registration act, 2006.



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*Additional Deputy Commissioner
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*Secretary,
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Jan Vikas Samiti*

26.

Change of Name:-

The Samiti may change its name by a resolution passed by majority of the members of the Society present at any meeting of the Samiti which shall have been duly convened for the purpose under Provision of Societies Registration Act, 2006.

27.

Indemnity

Every member of the Samiti shall be indemnified out of the funds of the Samiti against all losses and expenses incurred in the discharge of his/ her duties except such as shall happen through his/ her own neglect, willful act or default and such one shall be answerable only for this own acts.

28.

Worker Welfare Fund (WWF) :-

Samiti shall constitute "Worker Development Fund" on contributory basis. The ratio of contribution shall be decided by general body in its annual meeting. Objective of this fund is. to support full time workers in case of exigencies such as medical aid etc.

29.

Office Development Fund (ODF)

Samiti shall constitute Office Development Fund to provide suitable infrastructure facility in the Samiti complex at Sauli Khad. This fund will be managed by the Governing Council by taking financial support from various govt. and not govt. institutional and also from the individuals.

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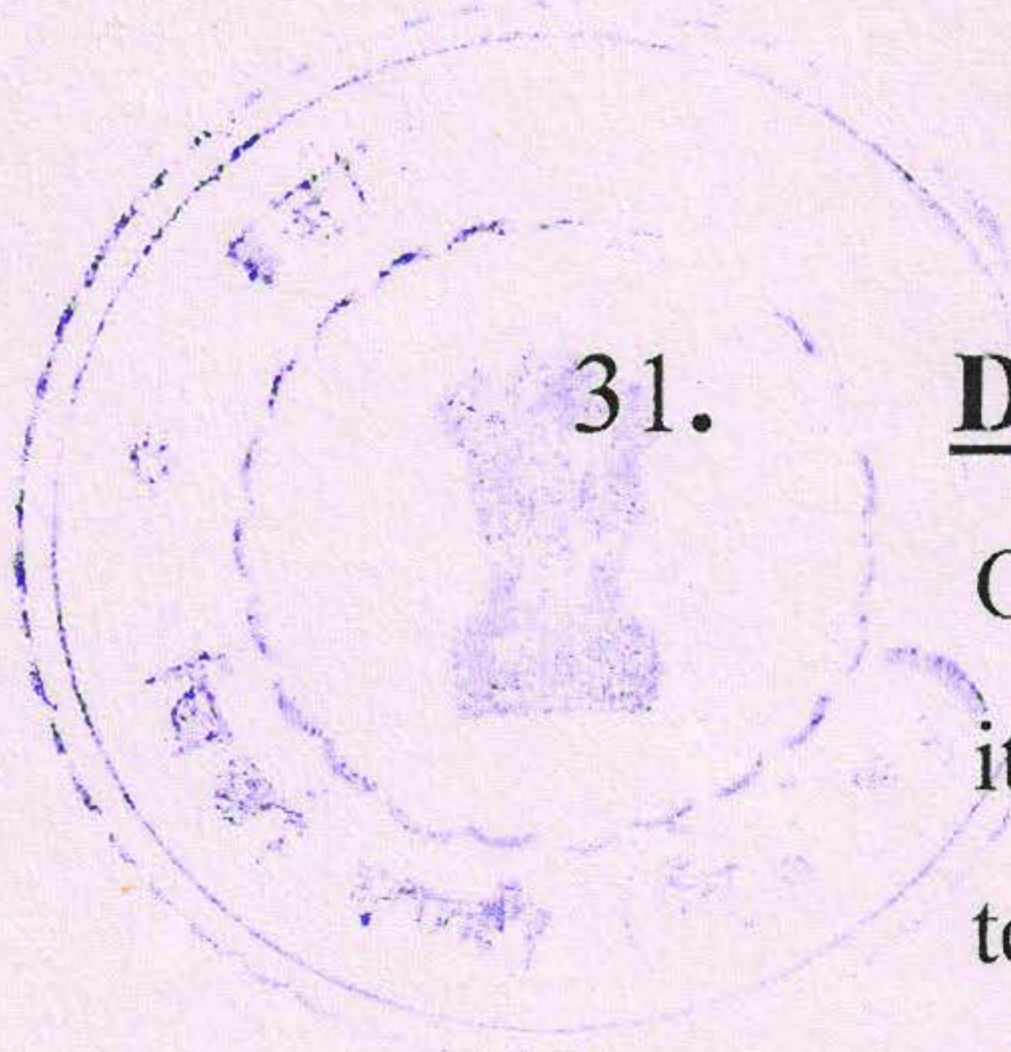
Dissolution

The Samiti shall not be dissolved unless three- fifth (3/5th) of the members have expressed a wish for its dissolution by their votes in person at a General Meeting convened for this purpose.

31.

Distribution of properties

On dissolution of the Samiti if there shall remain after the satisfaction of all its debts and liabilities and property whatsoever the same shall not be paid to or distributed among the members of the Samiti or any of them but shall be given to some other institution engaged in the same or similar objectives or to the Government to be decided by the votes of not less than three fifth



W.V.
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Additional Deputy Commissioner
Mandi District Mandi (H. P.)

[Signature]
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of the members of General Body present in person at the time of dissolution.

32. Once in a year, the list of Governing Council members shall be filed in the office of Registrar of the societies, Himachal Pradesh as per section 34 of the Societies Registration Act, 2006.
33. All the provisions of the Himachal Pradesh Societies Registration Act of 2006 will apply to the Samiti.
34. The rules provided herein subject to the provisions of the Societies Registration Act, 2006 will apply in all respects. We, the following member certify that rules of the society given above are true copy thereof.

Chairman


Date:-

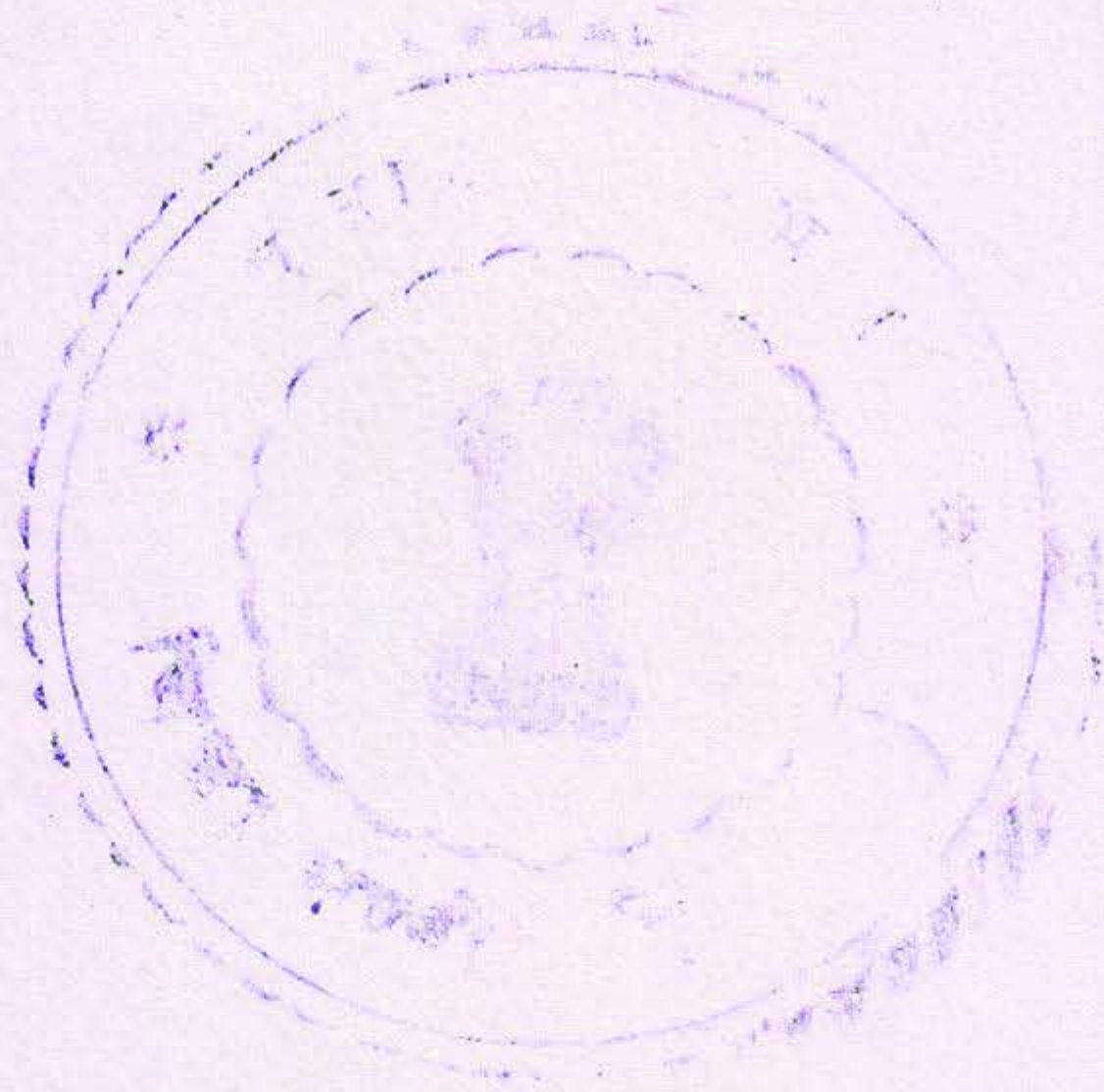
Place:-

6.5
Deputy
Mandi District Mandi

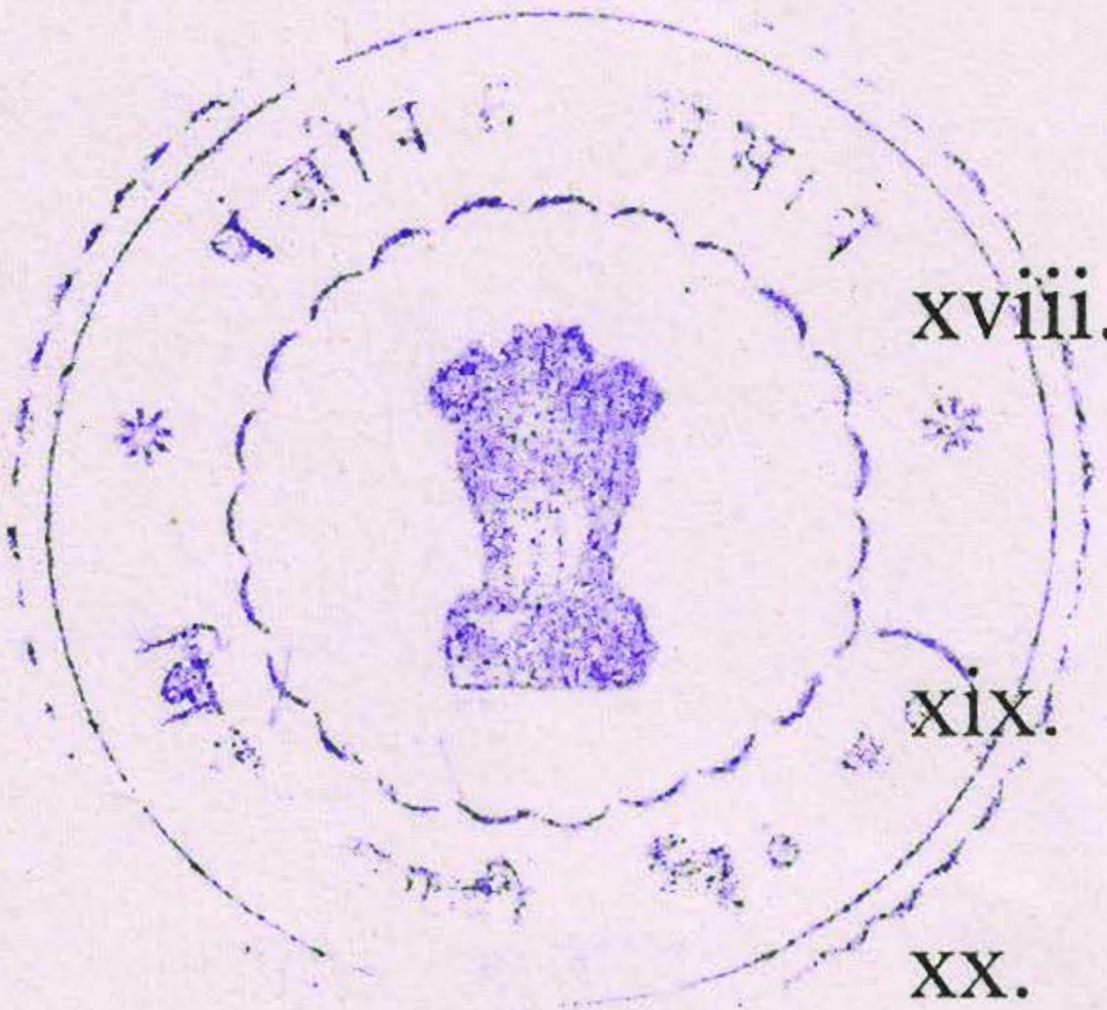
16 MAY, 2017
MANDI

AS
Additional Deputy Commissioner
Mandi District Mandi (H. P.)


Secretary,
Mandi Shaksharta Evum
Jan Vikas Samiti



- vii. To conceive, formulate and undertake implementation of different schemes especially those with mass awareness content and affecting social and economic development of the people.
- viii. To provide facilities & act as forum for exchange of information's, ideas and experience in developmental activities and research.
- ix. To implement self- employment schemes in collaboration with Govt. and Non Govt. Sector.
- x. To work for the development and progress of the people.
- xi. To work for the improvement of health services..
- xii. To help the handicapped and disabled people.
- xiii. To organize the activities for the welfare of weaker section i.e. SC/ST, OBC, minorities & women.
- xiv. To provide training and others support to self help groups (SHGs), community based organizations (CBOs) and others interested individuals for production and marketing.
- xv. To develop the talents of weaker section of the Society especially women.
- xvi. To provide educational facilities and certification upto pre-school, school and college level.
- xvii. To give training to use appropriate technologies in the day to day life of the people.
- xviii. To work to make government schemes accesible to the poorest of the poor's.
- xix. To implement watershed and Panchyat development programmes.
- xx. To establish Computer& Information Technology Centers in rural area.

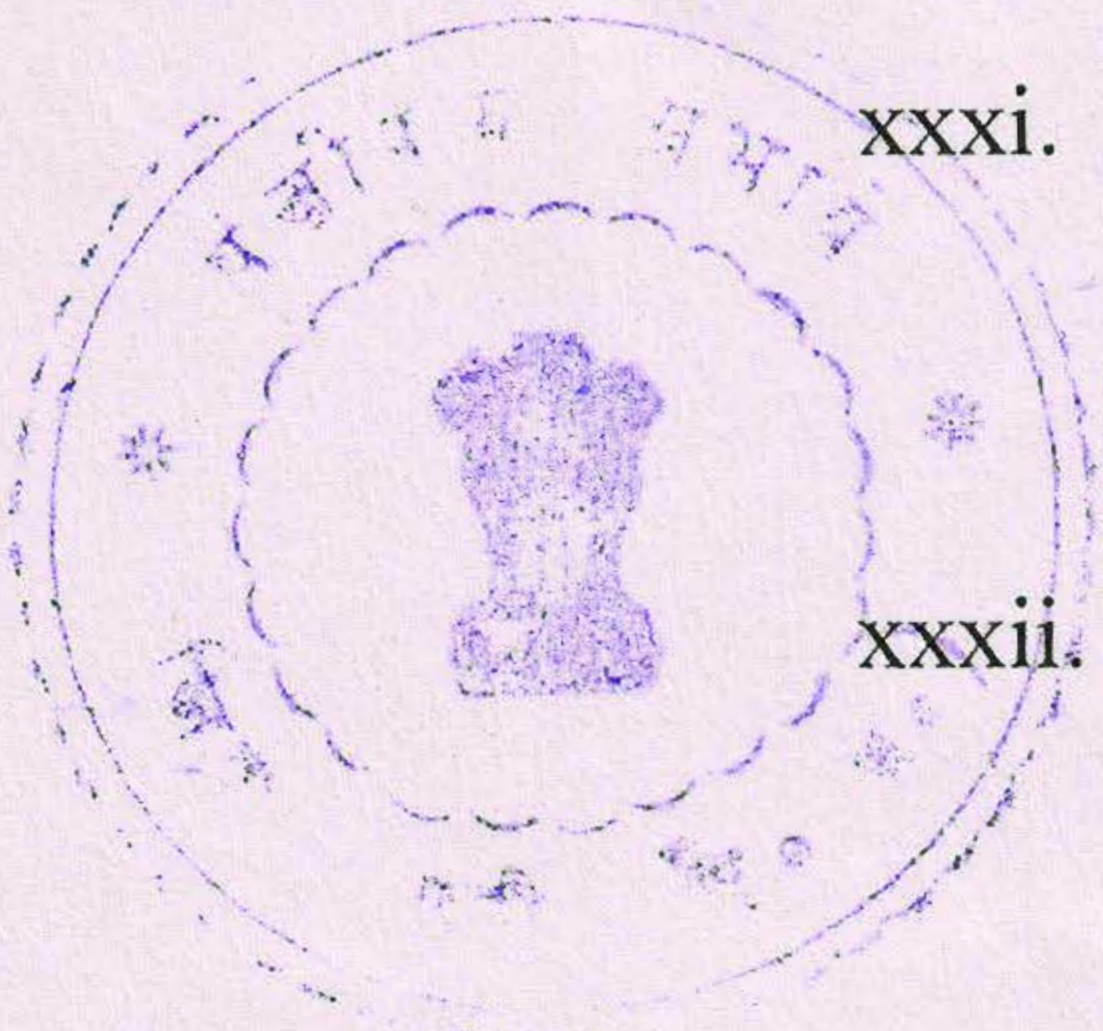


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 Deputy Commissioner
 Mandi District Mandi

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 Additional Deputy Commissioner
 Mandi District Mandi (H. P.)

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 Secretary,
 Mandi Shaksharta Evum
 Vikas Samiti

- xxi. To promote small saving, Banking and Insurance activities in District Mandi with the help of Govt. & Public Sector.
- xxii. To work for popularization of science and creating scientific temper in the society.
- xxiii. To work for conservation of environment, land, water, forest and other natural resources and IEC.
- xxiv. To work for the awareness of constitutional rights and duties, legal rights, consumer rights etc.
- xxv. To work for the up gradations of Science and Technology in rural and backward area.
- xxvi. To conduct the research activities in the area of education, health, technology, environment and development etc.
- xxvii. To improve the health of mothers and children and also work for protection of children.
- xxviii. To receive contributions, donations & charities from any person, firm, corporation, local body, Govt., and non Govt. organizations for the strengthening of the Samiti.
- xxix. All income of the Samiti shall be utilized towards the promotion of the aims and objectives of the Samiti.
- xxx. To institute and award fellowship, diplomas and certificates etc, for the furtherance of the objectives of the Samiti.
- xxxi. The Samiti will not discriminate against any person or group of persons on the basis of Language, Region, Caste, Creed, and Sex & Religion.
- xxxii. A. To receive loan and grant from any Bank, Govt. Deptt., Corporation, Institution and local body etc. to strengthen the activities of Samiti.
- B. To form producer organization, Federation, Kisan Club, SHGs and among the other CBOs and New Literates.



Deputy Commissioner
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Secretary,
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2. The names, designation, occupation and address of the present Secretariat members, Governing Council and General Body Members to which the management and affairs of the Samiti shall be entrusted are as follows:

Mand Saksharta Evum Jan Vikas Samiti Secretariat, ECm and GBM

S.	Name	Designation	Occupation	Address
1.	Sh. Sandeep Kadam	Chairman	Indian Admn. Service	Deputy Commissioner Office, Mandi Distt. Mandi ,(H.P)-175001
2.	Sh Harikesh Mina	Co-Chairman	Indian Admn. Service	Deputy Commissioner Office, Mandi Distt. Mandi ,(H.P)-175001
3.	Sh. Hemant Raj	Vice chairman	Advocate	50/10, Upper Bhagwahan Mohalla, Mandi Distt. Mandi (HP) - 175001
4.	Sh. Lalit Sharma	Member Secretary	Social Worker	Village Dheem P.O. Janjehali, Tehsil Thunag, Distt. Mandi (HP)
5.	Sh. Bhim Singh	Treasurer	Social Worker	Vill. Khoon, P.O. Charkhari, Sub.Teh. Nihri, Distt. Mandi(HP)-175046
6.	Sh. Rajinder Mohan	Secretary	Social Worker	Vill. Chadyana, P.O. Dudar, Tehsil Sadar Distt. Mandi ,(H.P)-175001
7.	Sh. Joginder Walia	Secretary	Social Worker	Vill. Bhour, P.O. Kanaid, Tehsil Sundernagar Distt. Mandi (HP)-175002
8.	Dr. Vijay Vishal	Secretary	Lecturer	67/2, Purani Mandi Tehsil Sadar Distt. Mandi ,(H.P)-175001
9.	Dr. Veena Vaidya	Secretary	Retd.. Principal	H.No. 114/13, Paddal, Mandi, Tehsil Sadar,Disst. Mandi(HP)-175001
10.	Sh. Murari Sharma	Secretary	Journalist	133/7,Moti Bazar, Tehsil Sadar Distt. Mandi ,(H.P)-175001
11.	Sh. TilakRamChauhan	Secretary	Social Worker	VPO Tatapani, Tehsil Karsog, Ditt. Mandi, (HP)
12.	Dr.. Kamal Pyasa	Executive Member	Retd. Teacher	H.No.34/7, Tehsil Sadar, Disst. Mandi(HP)-175001
13.	Sh. Bhupender Singh	Executive Member	Social Worker	VPO Darwar, Tehsil Sarkaghat, Distt. .Mandi (HP)175025
14.	Sh. Birbal Sharma	Executive Member	Journalist	College Raod Mandi, Distt. Mandi (HP)-175001
15.	Sh. Desh Raj Sharma	Executive Member	Advocate	Vill. Sadyana,P.O. Viv (Tungal) Tehsil Sadar Distt. Mandi
16.	Smt. Sunita Bist	General Body Member	Social Worker	Bhiuli, Mandi (HP)
17.	Sh. Narpal Ram	Executive Member	Govt. Employee	VPO. Vir-Tungal, Tehsil Sadar, Distt. Mandi (HP)-175001
18.	Sh. Sanjeev Thakur	Executive Member	ScienceTeache r	Sauli Khad, Mandi, Tehsil Sadar,Disst. Mandi(HP)-175001
19.	Sh. Naval Kishore	Executive Member	Lecturer	VPO Jawalapur, Bia-Aut, Teshil Sadar, Distt Mandi (HP)
20.	Sh. Sevak Ram	Executive Member	Social worker	VOP Jhungi, Sub Tehsil Nihri, Ditt. Mandi, (HP)
21.	Sh. Kuldeep Guleria	Executive Member	Govt. Employee	VPO Luna Pani, Tehsil Sadar, Distt. Mandi (HP)
22.	Sh. Kanshi Ram	Executive Member	Social Worker	VPO Sadyana, Tehsil Sadar, Mandi (HP).
23.	Sh. Devinder Kumar	Executive Member	Social Worker	H.No. 203/4, Mandi (HP)-175001
24.	Sh. Gajender Sharma	General Body Member	Social Worker	VPO Sehali, Teshil Sadar, Mandi,(HP)
25.	Sh. Nand lal	General Body Member	Social Worker	VPO Dahnoo,Tehsil Balh, Distt. Mandi (HP)
26.	Sh. N.R. Thakur	Executive Member	Govt. Employee	Vill. Sanyardhi(New Colony), P.O. Talyarh, Tehsil Sadar Distt. Mandi ,(H.P)-175001
27.	Sh. Shyam Singh Chau	General Body Member	Redt. Supdt.	VPO Karsog, Tehsil Karsog,Mandi (HP)

Deputy Commissioner
Mandi District Mandi

Additional Deputy Commissioner
Mandi District Mandi (H. P.)

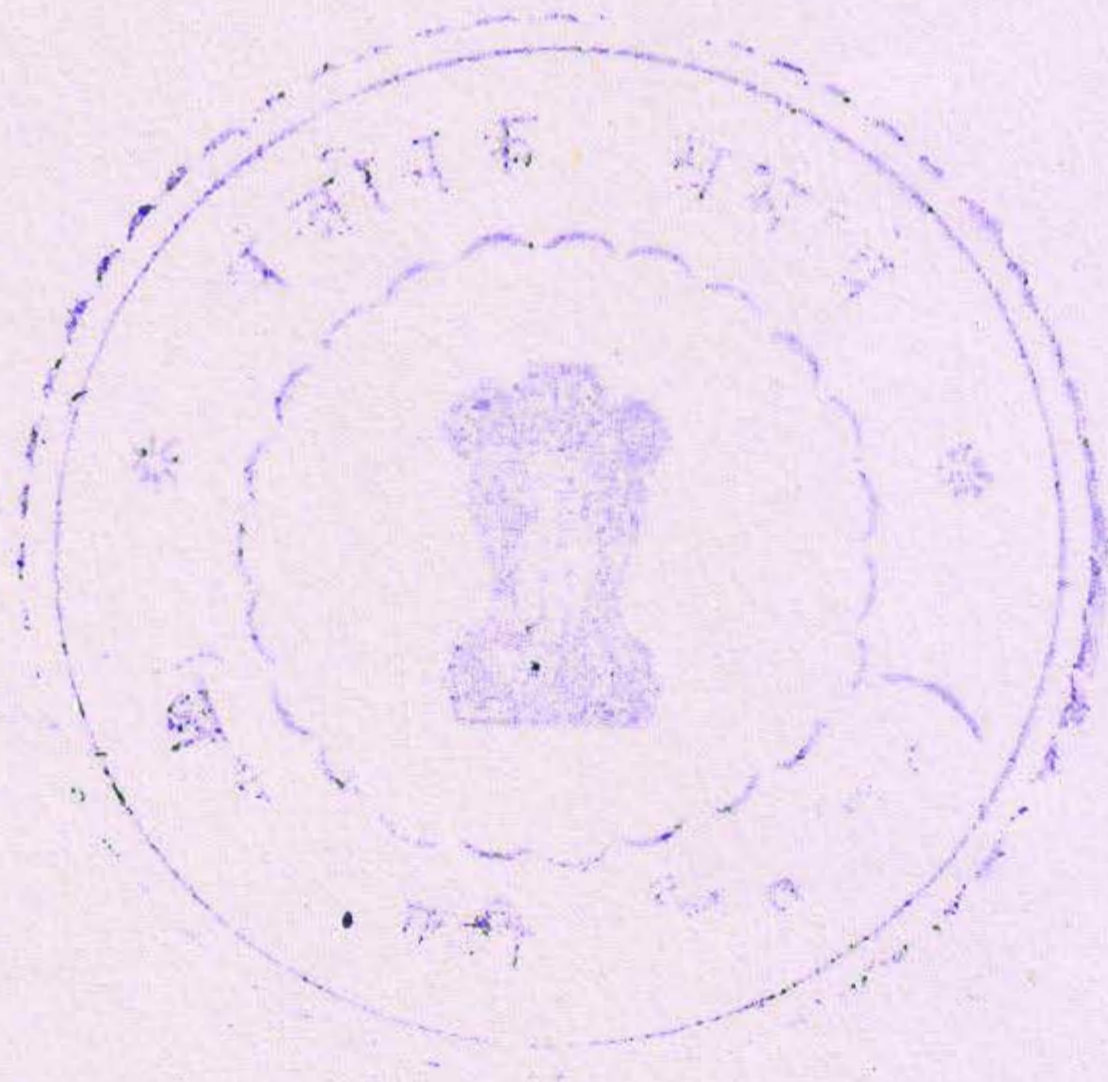
Mandi Saksharta Evum
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28.	Sh. Bhagat Singh	General Body Member	Govt. Employee	VPO Dudar, Tehsil Sadar Mandi,(HP).
29.	Smt. Meera Sharma	General Body Member	Social Worker	Village Thalli, P.O. Sunni, Tehsil Karsog, Mandi (HP)
30.	Smt. Jaivanti Sharma	General Body Member	Social Worker	Village Jawalgarh, P.O. Bagsaid, Tehsil Thunag, Mandi (HP)
31.	Sh. Khem Chand	General Body Member	Social Worker	VPO & Tehsil Joginder Nagar, District Mandi (HP)
32.	Kum.Lata Goswami	General Body Member	Social Worker	VPO Joginder Nagar, Distt. Mandi (HP)
33.	Sh. Dan Singh	General Body Member	Social Worker	VPO Tikkari Mushera, Distt. Mandi (HP)
34.	Smt. Geeta Devi	Executive Member	Social Worker	Vill. Bhyarta, P.O. Chunahan, Tehsil Sadar, Distt. Mandi,(HP)
35.	Smt. Sunita Patiyal	General Body Member	Social Worker	VPO Mohi, Tehsil Sarkaghat, Mandi (HP).
36.	Sh. Mohan Bharti	General Body Member	Social Worker	VPO Kalhani, Sub. Tehsil Kotli, Distt. Mandi (HP)
37.	Sh. Thakur Singh	General Body Member	Social Worker	VPO Bhenera, Tehsil Karsog, Distt. Mandi (HP)
38.	Smt. Reena	General Body Member	Social Worker	VPO Vindravani, Teshil Sadar, Mandi,(HP)
39.	Smt. Chandravati	General Body Member	Social Worker	VPO Sadyana, Teshil Sadar, Mandi,(HP)
40.	Sh. Prem Singh	General Body Member	Social Worker	Vill. Dinak Radda, P.O. Kanaid, Tehsil Sunder Nagar, Mandi

Chairman
Deputy Commissioner
Mandi District Mandi

Additional Deputy Commissioner
Mandi District Mandi (H. P.)

Secretary
Mandi Shiksha Eyaan
Jan Vikas Samiti



RULES & REGULATIONS OF
"MANDI SAKSHARTA EVUM JAN VIKAS SAMITI"(MSJVS)
(Registered under the Society Registration Act, 2006)
Old Regd. No. 17/92 Dt. 21.2.1992

1. Definition

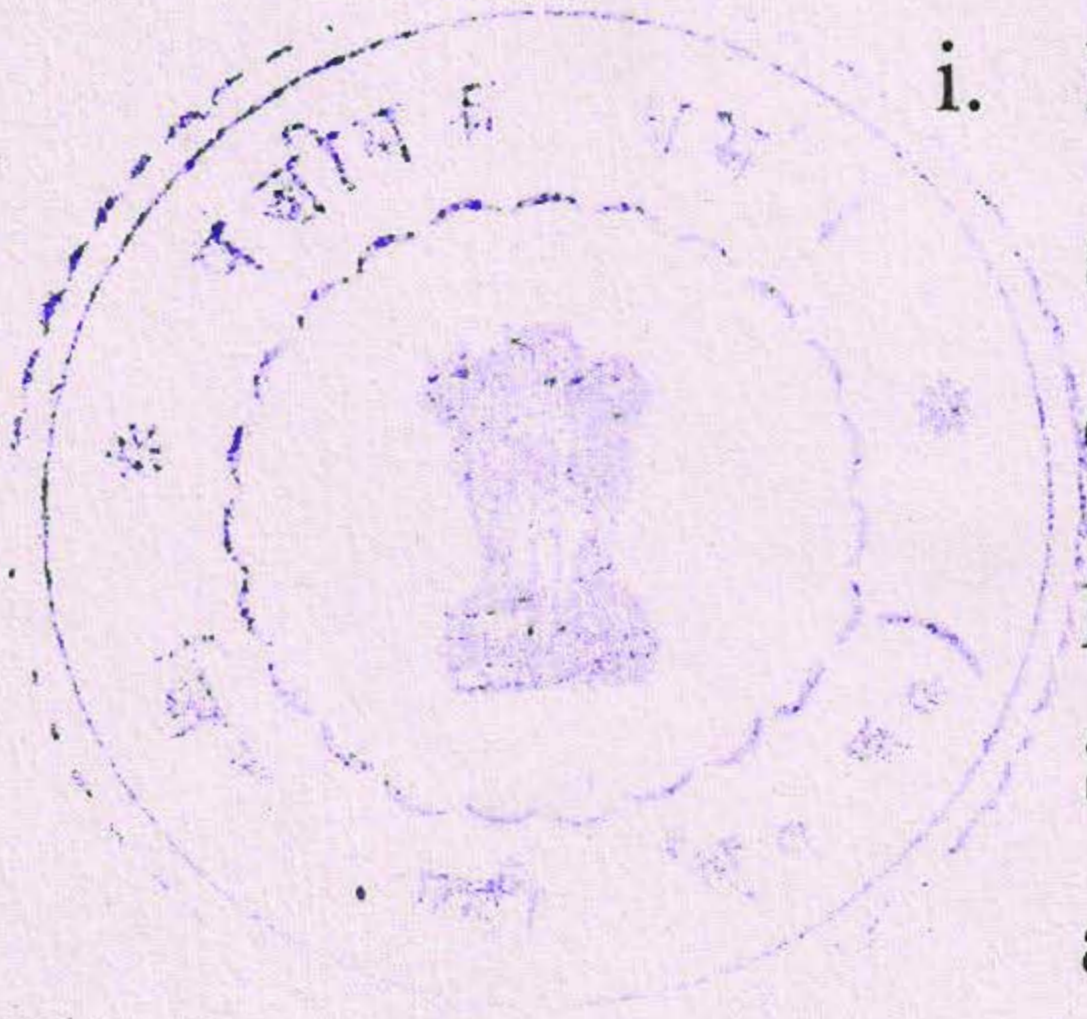
In these Rules

- a. 'Samiti' means "Mandi Saksharta Evum Jan Vikas Samiti".
- b. 'Rule' means the rules of Mandi Saksharta Evum Jan Vikas Samiti.
- c. 'Council' mean the Governing Council of the Samiti elected under section 15 of HP Society Registration Act 2006.
- d. 'Chairman' means the Chairman of the Governing Council.
- e. 'Secretary' means the Secretary of the Governing Council.
- f. 'Treasurer' means the Treasurer of the Governing Council.
- g. 'Member' means a person who has been admitted in the society according to the regulations thereof , continues for the time being to be a member of the society and '
- h. The **Seal'** means the common seal of the Samiti.

2. Unless the context otherwise requires, words or expression contained in these regulations shall be the same meaning as in the Himachal Pradesh Societies Registration Act 2006 or any statutory modification thereof in force or the date when these regulations become binding on the society.

3. Eligibility for membership:

- i. Every Person desirous of admission in the membership of the society/ samiti shall apply to the Secretary of the Governing Council. Any person considered suitable by the council shall be registered as a member provided he/she has been proposed and seconded by two members of the Samiti and has paid the prescribed fee. The Governing Council may reject any application without assigning any reason thereof to the applicant.



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Mandi District Mandi

Additional Deputy Commissioner
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Any member desirous of admission in the membership should not be of unsound mind or convicted by any court.

ii. Every subscribing member of the Samiti and every other member admitted or- re admitted by the council as member of the society shall give in writing.

That He/ She subscribe to the Memorandum of Association and Regulation of the Samiti.

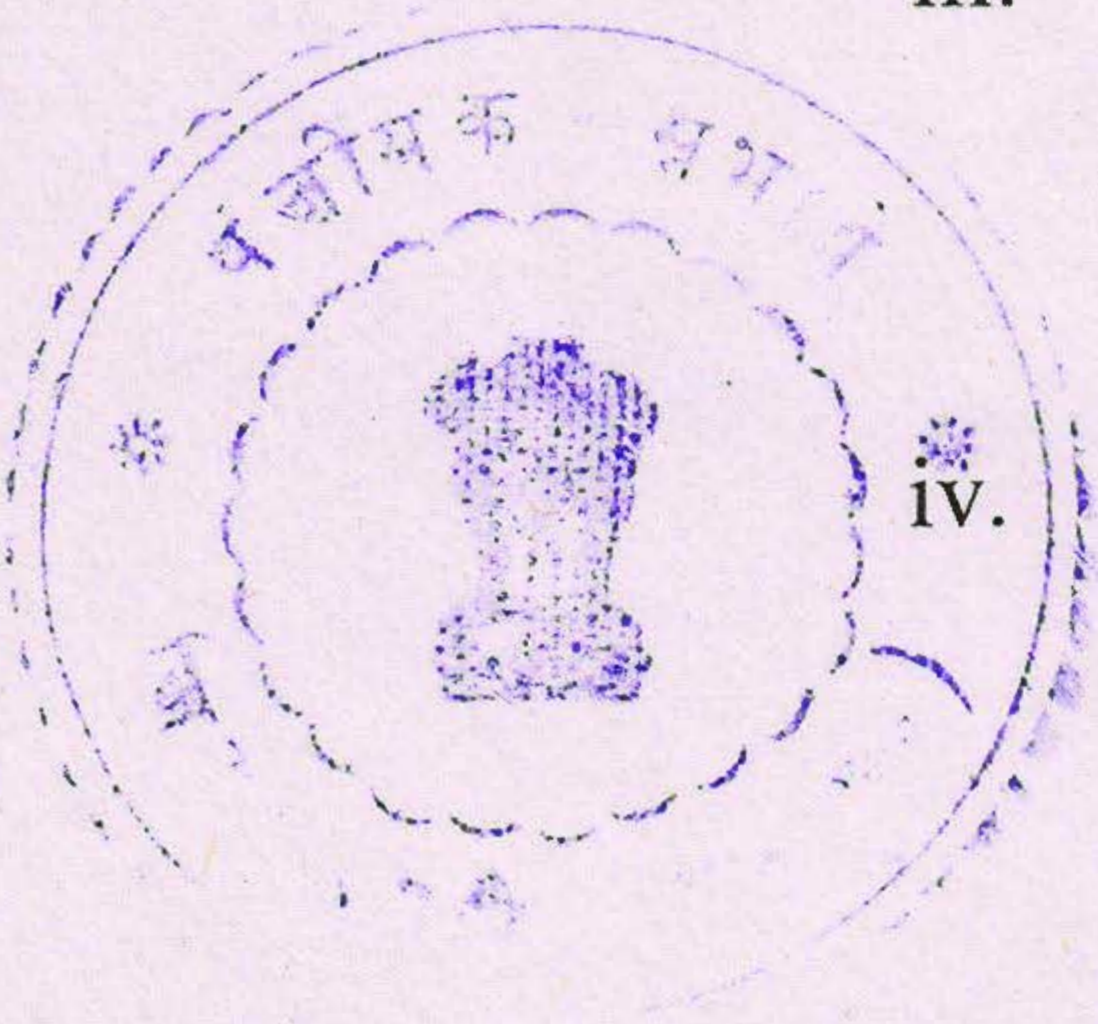
4. Disqualification

A Person shall be disqualified for being a member of the Governing Body of the Society under this Act if, on the date of election, he/she;

- a. Is disqualified for such appointment by an order of a court or the registrar for causing loss to the society or retaining property of the society or for any other reasons detrimental to the interest of the society.
- b. Is in means of prescribed subscription fee and a period of 45 day is over after delivering notice to such members to such effect: on.
- c. Has been convicted of a cognizable offence and sentenced to a term exceeding 3 months.
- d. has not attended three continue meeting of General Body.

5. Formation of the Governing Council

- i. There shall be a Governing Council (GC) consisting of Twenty FOUR (24) Members including Eleven (11) Secretariat Member
- ii. General Body (G.B.) consisting forty ONE (41) members including Secretariat Member and Governing Council Members.
- iii. The Secretariat Member/Governing Council and General Body Members shall function in accordance with the provision and rule of Samiti.
- iv. Governing Council shall be elected by the General Body Members in its General Body Meeting and Secretariat Member by the Governing Council Members in Governing Council Meeting.



*Deputy Commissioner
Mandi District Mandi*

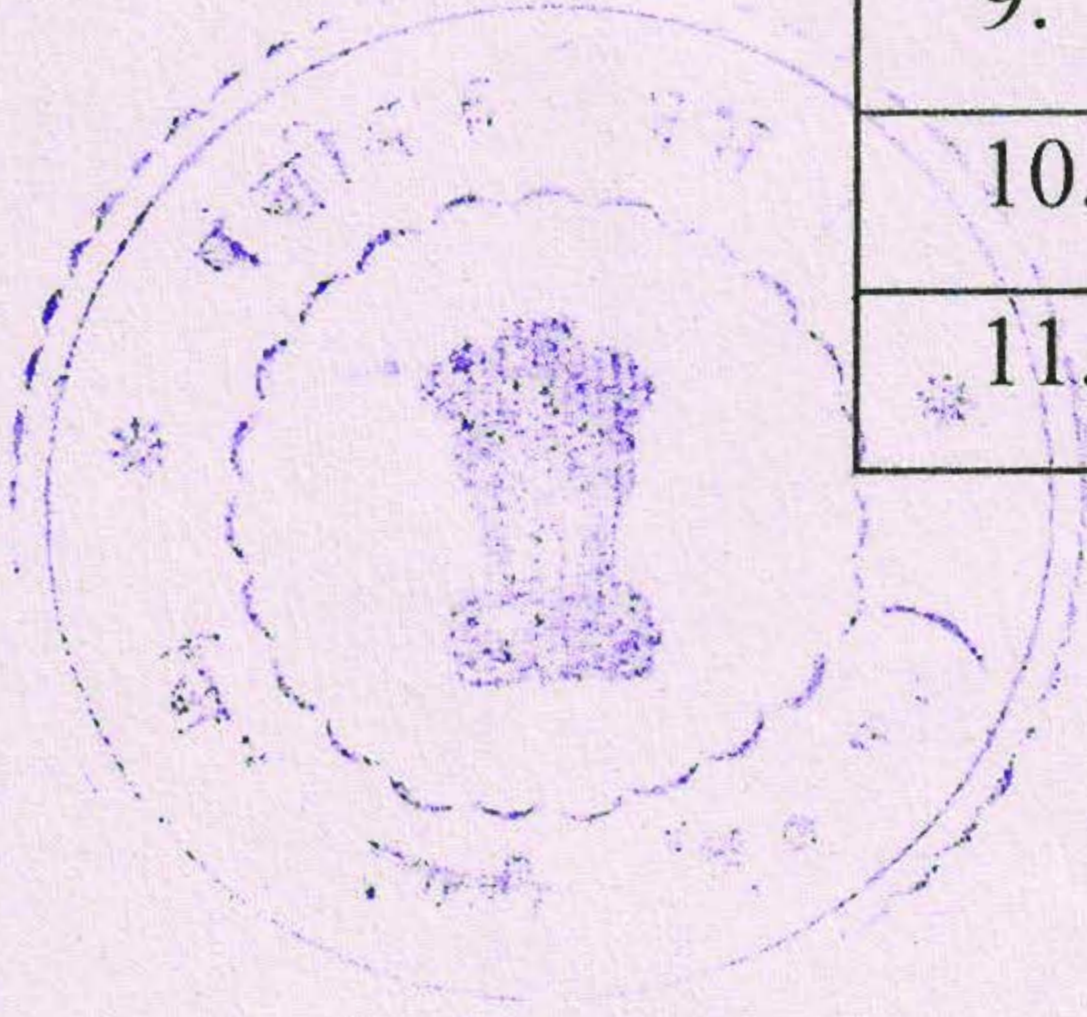
*Additional Deputy Commissioner
Mandi District Mandi (H. P.)*

*Secretary,
Mandi Shakshata Forum
Jan Vilas Samiti*

- v. In order to be eligible for election to the Governing Council or its Secretariat Member shall have to be proposed and seconded by the member of the Samiti.
- vi. Any member who has not paid his/ her membership fee shall not be eligible for election.
- vii. The procedure for election will be declared by the General Body and Governing Council keeping in view the Rule & Regulation of the Samiti.
- viii. The tenure of Secretariat Member and governing council shall be three year but in case of vacancy due to resignation or some other reason the vacancy shall be filled prior to this period or as and when the vacancy occurred in shall be elected in Extra/ Special I General Body Meeting.

7. **Core Group/Secretariat:** - The following shall be the Secretariat of the Samiti

S. N.	Name	Designation
1.	Sh. Sandeep Kadam	Chairman
2.	Sh. Harikesh Mina	Co- Chairman
3.	Sh. Hemant Raj Vaidya	Vice Chairman
4.	Sh. Lalit Sharm	Member Secretary
5.	Sh. Bhim Singh	Treasurer
6.	Sh. Rajinder Mohan	Secretary
7.	Sh. Joginder Walia	Secretary
8.	Dr. Vijay Vishal	Secretary
9.	Dr. Veena Vaidya	Secretary
10.	Sh. Murari Sharma	Secretary
11.	Sh. Tilak Ram Chauhan	Secretary



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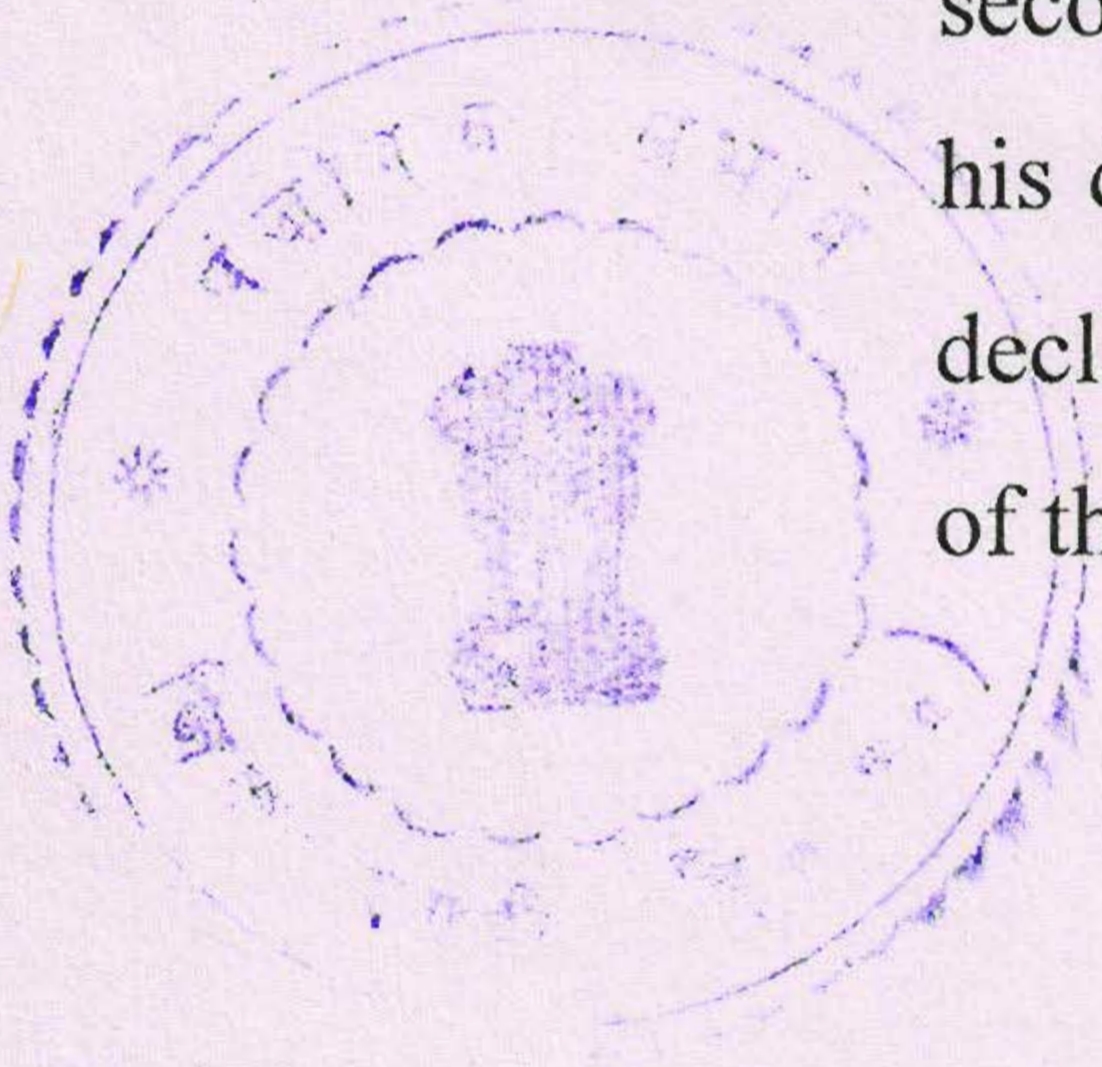
Secretary,
Mandi Shiksharva Evam
Jan Vikas Samiti

Function of Core Group/Secretariat.

- i. Secretariat shall be responsible for the formulation of policy on behalf of the Society samiti and shall guide and protect the ideals contained in memorandum of articles as objective of the society/ Samiti.
- ii. Secretariat shall decide on policy matters.
- iii. Secretariat shall discuss and review the progress of all ongoing projects.
- iv. Secretariat shall monitor and give necessary guidance to engaged coordinators for the better implementation of different programme.

8. Election:-

In order to be eligible for election to the Governing Council or as an Secretariat member, a member shall have to be formally proposed by and seconded by another member of the Samiti. Any member who has not paid all his dues shall not be eligible for election. The procedure for election will be declared by the Governing Council keeping in view the Rules and Regulations of the Samiti.



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